

ND

# WITNESS PREAMBLE

## Police / Staff

It is (date) \_\_\_\_\_ The time is \_\_\_\_\_. We are in interview room # \_\_\_\_\_ of the Professional Standards Unit offices on the 10<sup>th</sup> floor of the Confederation Building, 457 Main Street in Winnipeg.

My name is \_\_\_\_\_, also present is \_\_\_\_\_

For the purpose of voice recognition please identify yourself by name. We are both members of the Professional Standards Unit.

This is an interview with \_\_\_\_\_ regarding PSU file # \_\_\_\_\_. For the purpose of voice recognition please identify yourself by full name and badge/staff number.

Also present is your counsel: \_\_\_\_\_. For the purpose of voice recognition please identify yourself by name.

I remind you that in accordance with Service policy, our conversation is being recorded. For that purpose we are using an Olympus DS4000 digital recorder.

You were contacted and requested to attend today for this interview. You were briefly advised of the nature of the allegation(s).

You arrived at our office a short time ago, (*describe events that took place prior to recorder being turned on*).

Is that an accurate account of what has taken place prior to the recorder being turned on?

It is our practice to ensure that members understand their status when being interviewed. I remind you that you are being interviewed as a **WITNESS** in this matter.

This statement may be used in any criminal, civil, or Service proceeding or it may not be used in any proceeding at all.

Were any threats made to you or were any promises or hopes of reward offered to you in relation to providing a statement?

Was *anything* said to you by *anyone* that would influence what you might say to us in a statement?

Please relate what you know of this matter:

ND

**Caution Regulatory:**

I must stop you at this point, and caution you that anything you say from now on, may be used as evidence against you under the Regulations of the Winnipeg Police Service.

**Caution Criminal:**

Refer to caution in police notebook.

Before we continue with this interview, a telephone, and the Winnipeg Police Association phone number will be provided to you. You will be allowed privacy to make the phone call.

Would you like to obtain advice or direction from the Winnipeg Police Association?

The time is now \_\_\_\_\_ and the tape recorder is being stopped to allow \_\_\_\_\_ to contact the Winnipeg Police Association or \_\_\_\_\_ for advice.

The time is now \_\_\_\_\_, and this interview with \_\_\_\_\_ has resumed.

\_\_\_\_\_, while the recorder was turned off, was anything said to you by anyone, that would influence what you might say to us?

**Conclusion:**

Do you have knowledge of any other information that we have not covered?

Is there anything else you wish to say?

This interview is concluded. The time is now \_\_\_\_\_ and the recorder is being turned off.

(Revised: 2001-07-30, Word 2000)